

2025 HANDMADE MARKET VENDOR APPLICATION & INFORMATION

Veterans Park
1028 East 6th Street

Saturday, September 20
10 a.m.-6 p.m.

VENDOR SPACES, INFORMATION & WAIVER

- All spaces are 10'x10' or 10'x20'. Vendors must supply tables, chairs and tent coverings for inclement weather.
- 10'x10' booth space is \$30. 10'x20' booth space is \$50.
- No electrical power will be supplied as this is an outdoor market.
- Vendors must be set up and ready by 10 a.m. Set-up begins at 8 a.m. No vehicles will be allowed to park on the park grounds.
- Vendors must remain set up until 6 p.m.
- Booth locations will be assigned by Tulsa Parks staff and will be determined in advance.
- Tulsa Parks reserves the right to limit the number of vendors selling the same or identical items.
- Reservation deadline is **August 1**.
- Merchandise should be handmade by the vendor. No selling items not handmade. No imported goods or flea market items.
- Three photos of the product to be sold are required with the application. Applicants will be notified via email of acceptance or denial.
- Smoking and tobacco products are not allowed on park property.
- In keeping with community values, Tulsa Parks staff reserves the right to bar any display of objectional material and remove vendors whose conduct is disruptive. No refund will be given if vendor or content is removed from the event due to violation.
- Vendors are required to clean up and take all debris from booth space upon vacating at the end of the day.
- Should the event be cancelled by Tulsa Parks, vendors will be allowed to receive a refund.
- Vendors are responsible for charging and paying any taxes due the City of Tulsa or the State of Oklahoma.

I, the VENDOR with the City of Tulsa Parks and Recreation Department, understand that there are risks and dangers involved, and agree to accept these risks knowingly and voluntarily. VENDOR waives any and all claims, causes of action or damages of any kind of nature including but not limited to any foreseen or unforeseen personal injury, property damages or other losses or damages against the CITY which may arise out of or in connection with any aspect of VENDOR'S experience. I understand by accepting this document that the CITY will rely on this statement, that the terms of this agreement are contractual in nature, and are specifically designed to protect the CITY. Further I agree to indemnify and hold not responsible the City of Tulsa Park and Recreation Department, its employees and other representatives of any claims for my involvement in any Tulsa Parks event. By agreeing, I also certify that I am of legal age to sign this waiver.

I acknowledge that it is my responsibility to abide by any rules and regulations while participating in any Tulsa Park & Recreation event. Failure to do so can result in temporary or permanent suspension in any Tulsa Parks Events. I give my permission to the City of Tulsa to use, for no compensation, photographs, film footage or recordings which may include my or my business' image or voice for purposes of promoting or interpreting City of Tulsa Park Department Programs.

Vendor signature

Date

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Vendor Contact Name (First & Last Name) _____

Vendor Business Name (if applicable) _____

Vendor Mailing Address: _____

Vendor Email Address: _____

Vendor Cell Phone Number: _____

Vendor Emergency Contact Name: _____

Vendor Emergency Contact Phone: _____

Vendor Products : _____

Any Additional Notes : _____

of Booth Spaces: _____ Size of Booth Requested ☐ 10x10 ☐ 10x20

CHECKLIST OF ITEMS TO ENCLOSE WITH APPLICATION:

- 3-4 photos of items to be sold
- Signed Vendor Waiver
- Check for Booth Fee (payable to City of Tulsa) OR ☐ Please send an invoice via email for booth space.*
Mail payment & forms to: Kenneth Wilson, Owen Community Center, 560 N. Maybelle Ave, Tulsa OK 74127
or send via email to kwilson@cityoftulsa.org. *Booth space not guaranteed until payment is received.

Vendor Signature: _____